



Intelex Technologies

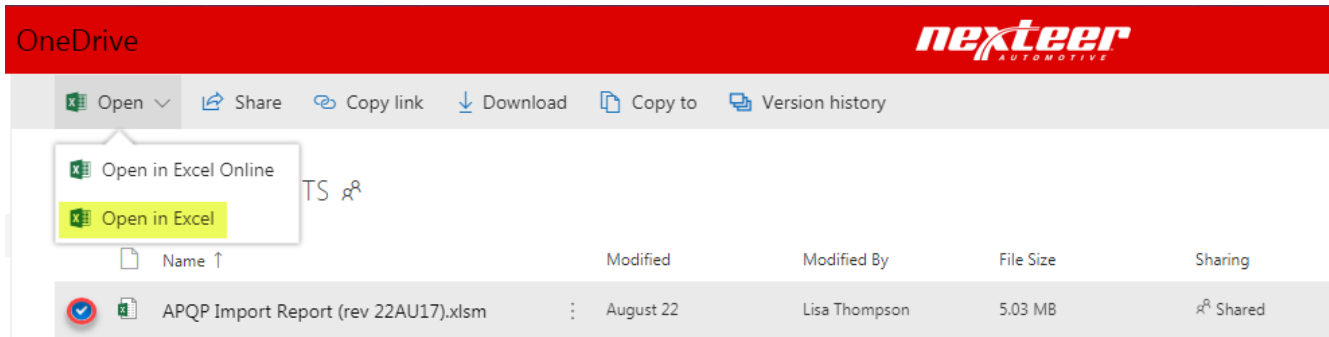
eAPQP

Import Training Guide

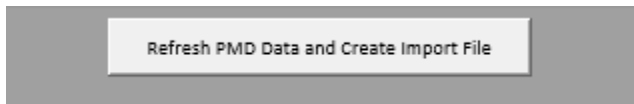
eAPQP Import Training Guide

Completing the eAPQP Import:

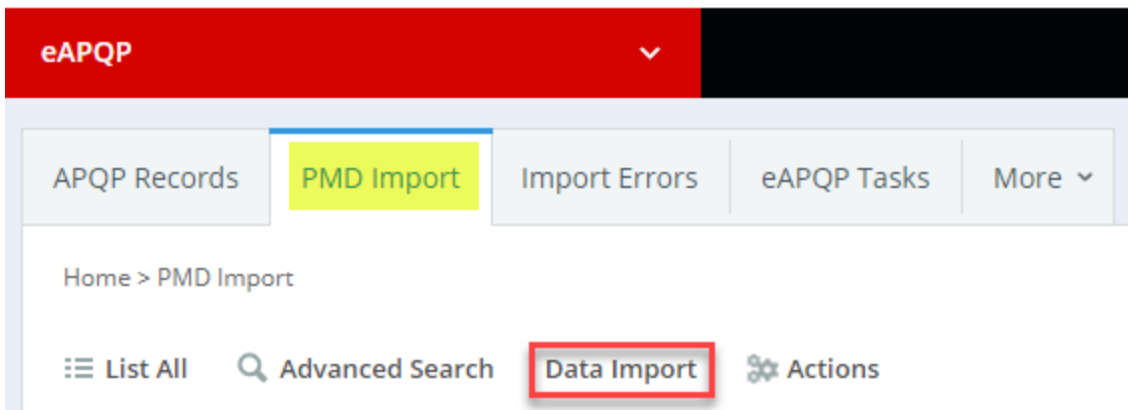
1. Go to the Nexteer RhodeS page (<http://rhodes.nexteer.com/home/>)
2. Hover over Global Parts Management Database
 - a. Click PMD Reference Material
3. Select “APQP Import Report”
 - a. Open in Excel



4. Once the Excel file opens please click the Enable Content button (if displayed), if not just simply Click the “Refresh PMD Data and Create Import File” button



5. After the PMD Data has been refreshed, a new Excel file will automatically open
6. Save the file somewhere you will remember (this will be the import file into InteleX)
7. Login to InteleX (<https://clients.inteleX.com/Login/Nexteer>)
8. Access the eAPQP App (Click the red box dropdown arrow, scroll down to eAPQP)
9. Click the “PMD Import” tab



- a. Click the “Data Import” button
 - b. Browse for the APQP import file you just saved and click “Import”
 - c. An Import Summary will show how many records were created, modified and failed
 - d. After the Import has been completed, click the Cancel button
10. The Import from PMD into InteleX is now complete
 - a. You may view the Import errors in the “Import Errors” tab and reference the impacted row listed with your import file