

Intelex Technologies



Supplier Training Guide

Supplier eAPQP Training Guide

Accessing eAPQP Record:

- 1. Login to Intelex (https://clients.intelex.com/Login/Nexteer)
- 2. Access the eAPQP App (Click the red box dropdown arrow, scroll down to eAPQP)
- 3. Search for the specific part number desired, click the Intelex generated record number

eAPQP					
APQP Records					
Home > APQP Records				Custom Inventory	· / ¢ 🛛 6
October State Add Entry III List All	Q Advanced Search 🗱 Actions				
Record Number	Location	Part Number	Program Class Report	APQP Risk Level	AQE Name
		55412586			

All Required Elements <u>MUST</u> be Completed

Completing Elements:

- 1. Steps below are the same for all Elements regardless of Gate
 - a. There are APQP Elements associated with each of the 4 Gates

Gate 2				
Element Number -	 Element Name 	Current Stage 👔	Person Responsible 👔	Due Date 🚯
] 🥒 2-2	Submit Initial Supplier Characteristics Summary	Element Initiated	USTEST567 OWNER	April-20-2017
2-3	Complete and Submit PFMEA	Element Initiated	USTEST567 OWNER	April-20-2017

Workflow Stage: Element Initiated Workflow Status: Element In Process

2. eAPQP begins with Phase 2 of the AIAG APQP Process. Start with the Gate 2 Required Elements

2		2
4	-	2

Element Required

- a. Click on the Element Number or Element Name (Ex. 2-2)
- b. The Element page will be displayed
- c. Click Edit and scroll down to the "Elements Deliverable(s)" section
- d. Attach required documents or answer any necessary questions (Element dependent)
 - i. Helper text may be listed for clarification of Element documents
- e. Add any comments if needed
- f. Hit the Save button
- g. Click the "Submit to Nexteer" button (Status changes as shown below)

	🏀 Submit to Nexteer			
2-2			Workflow Stage: Element In Review	Workflow Status: Element In Review
	Element Required	Element Pending Gate Review	Pending Program Closure	

3. Repeat the above steps for all the required Gate Elements until they are all completed and accepted