

Nexteer Automotive Supplier Help Topics for Substance of Concern Reporting

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***Douglas Jahn
Chief Chemist***



Scope of Document

This document has been provided to help Nexteer suppliers globally with questions or issues that they may experience during the Substance of Concern (SoC) reporting process. The goal is to provide some basic guidance information as well as suggestive direction and additional resources that a supplier might pursue relative to resolving specific SoC reporting issues.

Topics

■ **Nexteer Supplier Directions for Substances of Concern (SoC) issues**

- Nexteer 23000000 SoC Spec and Related docs
- SoC Requirements and Timing
- Use of IMDS
- IMDS Report Structure & Format
- Rejected IMDS Reports
- SoC Waivers
- SoC Conformance at PPAP
- Additional Questions

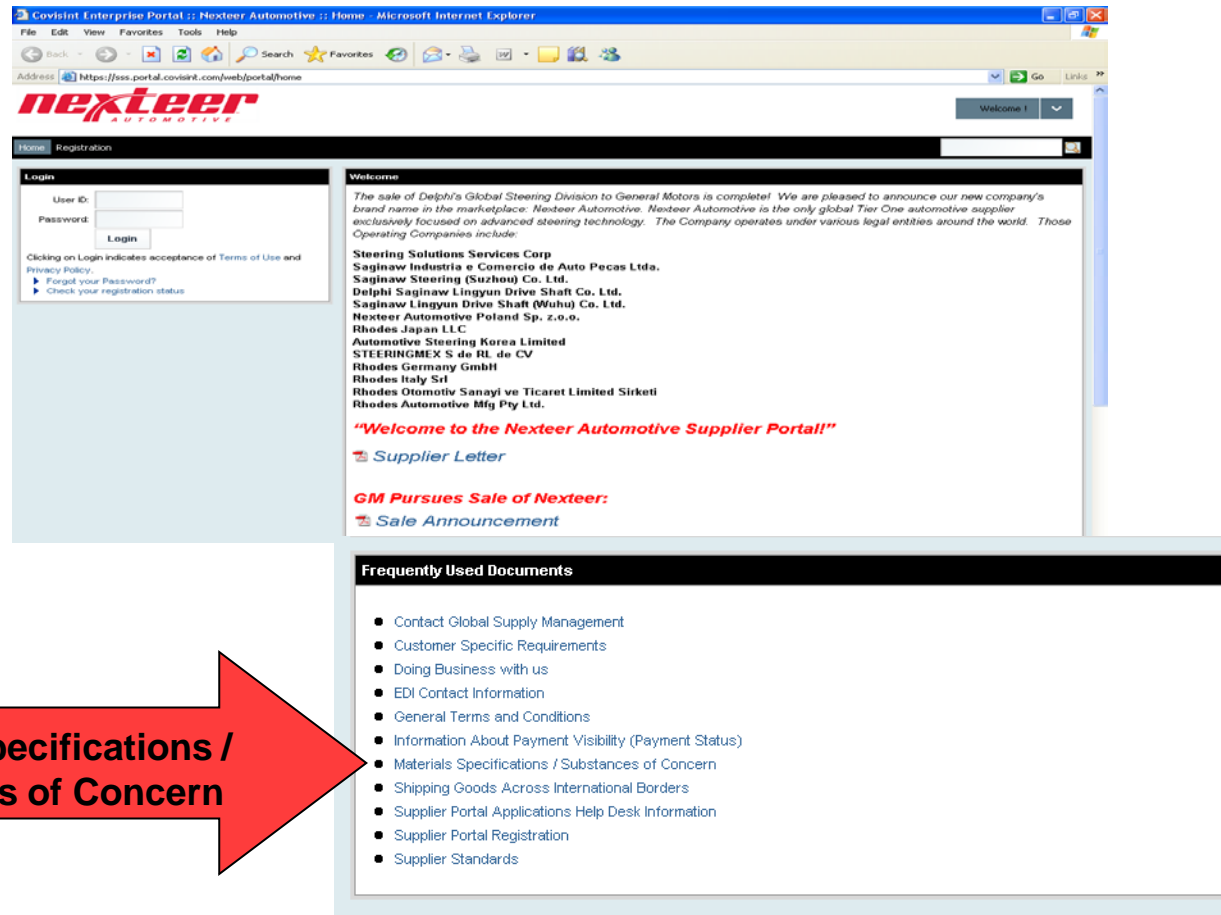
■ **Nexteer IMDS Approvals**

- Timing for Report Approval

- **Nexteer 23000000 SoC Spec and Related docs**
 - Utilize Available Documents on Nexteer Covisint Website
 - Nexteer 23000000 Substances of Concern and Recycled Content
 - Nexteer 23000000 Prohibited Substance Reporting Form
 - Only required if supplied part/matl contains “Prohibited” substance(s) as defined by Nexteer 23000000 specification
 - When required, must be submitted **as soon as possible during the design phase** for approval and again at PPAP in the “approved” status
 - Nexteer IMDS Reporting Instructions
 - PPAP Checklist and Instructions

■ Access to Nexteer SoC docs on Covisint Portal

Nexteer
Covisint
Home
Page



Login

User ID:
Password:

Clicking on Login indicates acceptance of Terms of Use and Privacy Policy.
▶ Forgot your Password?
▶ Check your registration status

Welcome

The sale of Delphi's Global Steering Division to General Motors is complete! We are pleased to announce our new company's brand name in the marketplace: Nexteer Automotive. Nexteer Automotive is the only global Tier One automotive supplier exclusively focused on advanced steering technology. The Company operates under various legal entities around the world. Those Operating Companies include:

Steering Solutions Services Corp
Saginaw Industria e Comercio de Auto Pecas Ltda.
Saginaw Steering (Suzhou) Co. Ltd.
Delphi Saginaw Lingyun Drive Shaft Co. Ltd.
Saginaw Lingyun Drive Shaft (Wuhu) Co. Ltd.
Nexteer Automotive Poland Sp. z o.o.
Rhodes Japan LLC
Automotive Steering Korea Limited
STEERINGMEX S de RL de CV
Rhodes Germany GmbH
Rhodes Italy Srl
Rhodes Otomotiv Sanayi ve Ticaret Limited Sirketi
Rhodes Automotive Mfg Pty Ltd.

"Welcome to the Nexteer Automotive Supplier Portal!"

[Supplier Letter](#)

GM Pursues Sale of Nexteer:
[Sale Announcement](#)

Frequently Used Documents

- [Contact Global Supply Management](#)
- [Customer Specific Requirements](#)
- [Doing Business with us](#)
- [EDI Contact Information](#)
- [General Terms and Conditions](#)
- [Information About Payment Visibility \(Payment Status\)](#)
- [Materials Specifications / Substances of Concern](#)
- [Shipping Goods Across International Borders](#)
- [Supplier Portal Applications Help Desk Information](#)
- [Supplier Portal Registration](#)
- [Supplier Standards](#)

**Material Specifications /
Substances of Concern**

■ Access to Nexteer SoC docs on Covisint Portal (cont.)

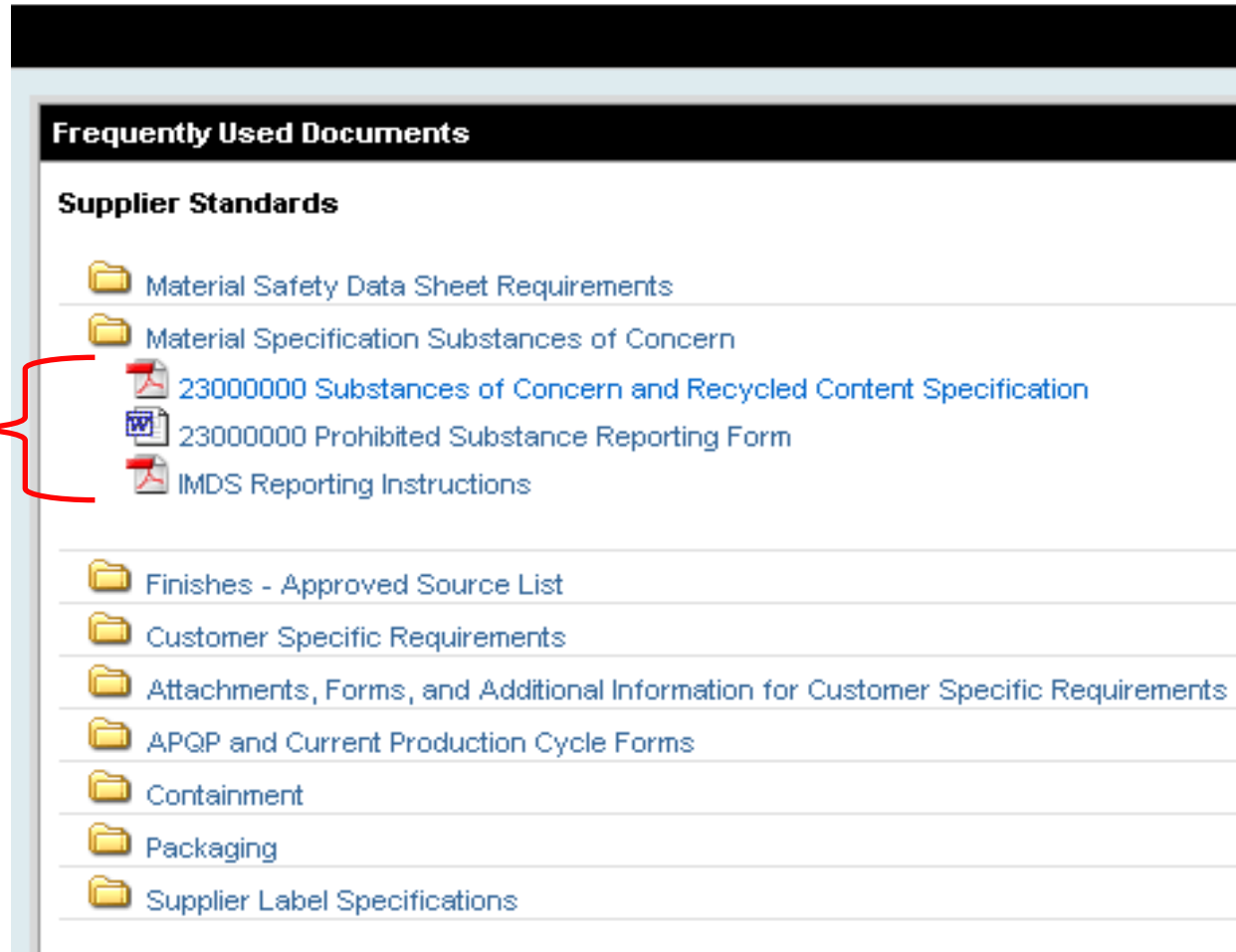
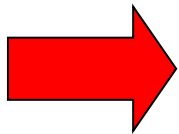
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■ Access to Nexteer SoC docs on Covisint Portal (cont.)

Nexteer SoC
Documents



Frequently Used Documents

Supplier Standards

- Material Safety Data Sheet Requirements
- Material Specification Substances of Concern
 - 23000000 Substances of Concern and Recycled Content Specification
 - 23000000 Prohibited Substance Reporting Form
 - IMDS Reporting Instructions
- Finishes - Approved Source List
- Customer Specific Requirements
- Attachments, Forms, and Additional Information for Customer Specific Requirements
- APQP and Current Production Cycle Forms
- Containment
- Packaging
- Supplier Label Specifications

■ SoC Requirements and Timing

- Requirements per Nexteer 23000000 SoC Specification
 - Global in scope
 - In line with Nexteer customer requirements
 - Primarily aligned with GADSL (Global Automotive Declarable Substance List)
- Timing
 - IMDS Reporting
 - Must be submitted, **and approved by Nexteer**, in time for submission of approval document (Confirmation of Receipt with “Approved” status) in PPAP package
 - Nexteer 23000000 Prohibited Substance Reporting Form
 - For parts/matls with “**Prohibited**” substance content, Nexteer 23000000 Prohibited Substance Reporting Form must be submitted as soon as possible during the design phase for approval to insure compliance.
 - Submit “approved” form at PPAP
 - Either of above items may be requested earlier in design process to meet increasingly earlier customer design & material verification / review

■ Use of the IMDS System

- IMDS User Guide / Manual
 - Provides general IMDS system Use overview
 - On IMDS Website
- IMDS Recommendations
 - Provide acceptable reporting structure guidelines for assemblies, parts, materials, and substances
 - On IMDS Website
- “Hands-on” experience in system within company account
 - System is not “user-friendly” or intuitive
 - Takes time to learn system menus and function interaction
- Training for users
 - IMDS training docs (IMDS site or Nexteer Covisint)
 - Independent training sessions / documents (several suppliers)

■ IMDS Report Structure and Format

- Use IMDS site Training / Reference documents
 - IMDS User Manual
 - General system use
 - Report generation and format
 - Report submission to customer
 - Recommendations
 - Allowed reporting formats for specific part types
 - Detailed requirements for reports, MDSs, and modules
 - Reference info for standard materials & substances
 - Additional details on report structures
- Nexteer IMDS Reporting Instructions (Covisint Portal)
- Written Training Guides, Webcasts, and Live Training Sessions
 - Available from several companies

■ Rejected IMDS Reports

- Submit initial report in time to allow for rejection, correction, and re-submittal
- Review “Reasons for Rejection” notes on Nexteer Confirmation of Receipt notice.
 - Unacceptable issues are noted by specific IMDS report node #s
 - Review rejection issues against IMDS User Guide and Recommendations available on IMDS site
 - If noted reasons for rejections are not understood, ask for clarification via Nexteer SoC email box:
nexteer.soc.saginaw@nexteer.com
- Notify Nexteer GSM contact for further dialog / help if above methods do not resolve issue.

■ Nexteer SoC Waivers

- Exception to SoC requirement at the time of PPAP is granted for suppliers that
 - Only assemble Nexteer consignment or directed buy parts and,
 - Do not add any material content to the supplied part during processing or assembly at their facility


- A “Waiver” letter may be used by the Nexteer PPAP reviewer to document this exemption in the PPAP file.

■ SoC Conformance at PPAP

- Supplier must demonstrate SoC conformance at time of PPAP
- Item on PPAP Checklist

Required Documentation:

Inclusion of the “*SoC Confirmation of Receipt*” provided to supplier at time of IMDS report acceptance.



MEMO

Date: 8-Oct-2009
Company: ITW
Contact person: Cabrera, Lou
Subject: Substances of Concern Confirmation of Receipt

We certify that we have received the SoC information by IMDS Data System for the following:

Part Number	IMDS ID#	Rev.Level
26078323	4324919 / 2	05D

SoC Submission Status

Approved

Rejected

Rejection Reason-Comments

[The APPROVED status letter MUST be attached with your PPAP submission to Nexteer and be sent to the Nexteer's Advanced/Supplier Quality Engineer in order to pursue "Full Approved PPAP Status".](#)

SoC Team
Ph:(915)612-1322

■ Additional Questions

- Covisint documents
 - SSSC / Nexteer 23000000 SoC Specification
 - Nexteer IMDS Reporting Instructions
- Nexteer SoC email box
 - nexteer.soc.saginaw@nexteer.com
 - To be used for questions / follow-up for supplier IMDS reports
- Notify Nexteer GSM contact for further dialog / help if above methods do not resolve issue.

■ Nexteer IMDS Report Approvals

- Typical review/disposition timing of submitted IMDS reports is 1 week
- IMDS report may be rejected; most commonly for...
 - Improper report format (IMDS Recommendations)
 - Prohibited material content
 - Invalid Nexteer p/n
 - Invalid Supplier Code
 - Lack of part or material detail
 - Missing or incorrect material standards, norms, spec numbers
- The total number of times a report may need to be submitted to achieve approval will often depend on the supplier's familiarity with the IMDS system and the reporting / format requirements
- Submit initial report in time to allow for rejection, correction, and re-submittal, allowing 1 week for Nexteer final review and approval prior to PPAP