



Intelex Technologies

eAPQP

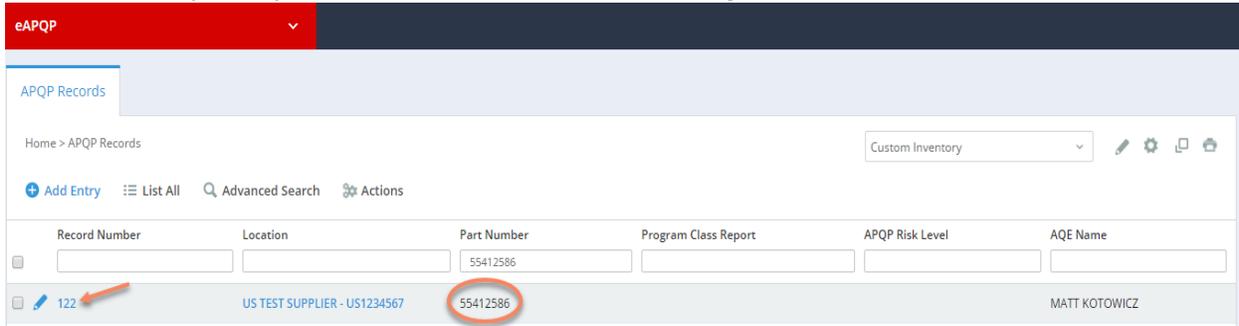
Cancel Record

# Cancel eAPQP Record

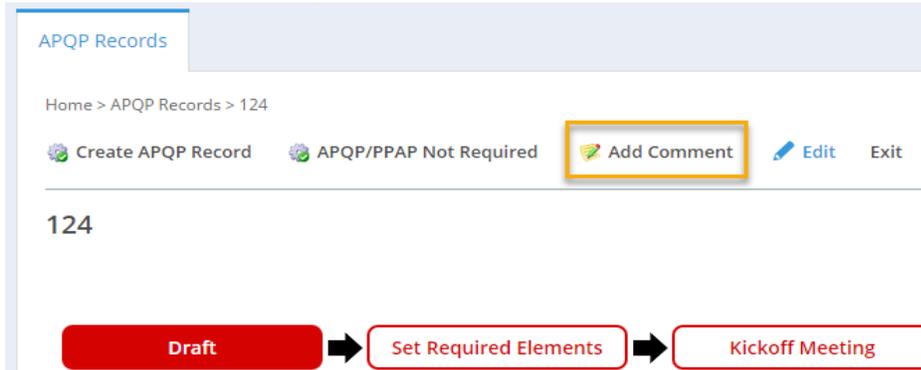
## Cancel eAPQP Record:

### **CORRECT WAY:**

1. Login to Intelex (<https://clients.intelex.com/Login/Nexteer>)
2. Access the eAPQP App (Click the red box dropdown arrow, scroll down to eAPQP)
3. Search for the specific part number desired, click the Intelex generated record number



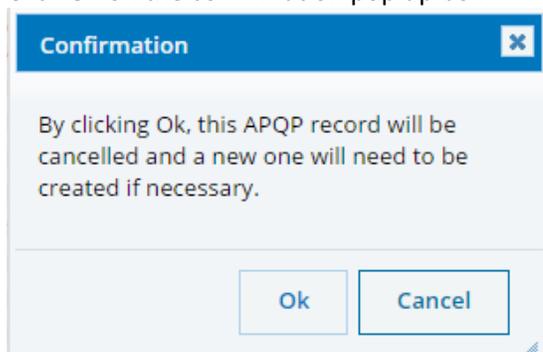
4. Once in the eAPQP record, Click the “Add Comment” button



- a. Enter in your Comments to support your reasoning for Cancelling the eAPQP record
  - b. Click Ok
5. Click the “APQP/PPAP Not Required” button to Cancel the eAPQP record



- a. Click Ok on the confirmation pop up box



6. The eAPQP record is now considered **CANCELLED**

**INCORRECT WAY:**

1. Once in the eAPQP record, DO NOT click the “Edit” button, this will create the unnecessary Gate Review tasks
2. DO NOT enter Cancellation comments into the “Nexteer AQE Comments” field

^ Nexteer Comments

Nexteer AQE Comments

3. DO NOT click the “Save” button
4. DO NOT click the “APQP/PAPP Not Required” button